# FirstChoice Employer Super Transfer of Insurance Cover Form

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SAVE AS FORM

PRINT FORM

18 November 2023

This form is to be completed for applications to transfer insurance from an external superannuation fund or life insurance policy.

Do not cancel your existing insurance cover or transfer any funds until you have received confirmation in writing that your request has been accepted by FirstChoice Employer Super.

The following documentation must be supplied:

- 1 the existing currency of the policy (issued within the last 60 days); or
- 2 the most recent statement (issued within the last 12 months) from your former fund or renewal notice from your insurer.

You can apply to transfer insurance cover that you have outside of FirstChoice Employer Super if:

- you are joining FirstChoice Employer Super for the first time or are an existing member of FirstChoice Employer Super, and
- you have insurance cover under a life insurance policy ('previous policy') or an existing superannuation fund ('former fund') and are transferring the account balance of that former fund to FirstChoice Employer Super, by:
- 1 completing PARTS A, B and D of this form, providing all the required details and signing and dating the Duty to take reasonable care section of this application form, and
- 2 attaching the most recent statement (issued within the last 12 months) from your former fund or previous policy confirming the type and level of cover you have with the former fund or previous policy and any exclusions, premium loadings or restrictions on that cover (if your cover has changed since your most recent statement was issued, you will need to provide an up-to-date statement).

If FirstChoice Employer Super's insurer, AIA Australia Limited ABN 79 004 837 861 AFSL 230043 (AIA Australia) accepts your application, you will receive an amount of cover equivalent to the level of cover you currently have with your former fund or previous policy, subject to product maximums (see below).

Refer to the FirstChoice Employer Super Insurance booklet for important information about 'Transferring cover'.

Please note that acceptance of your request is subject to the insurer's acceptance, and some limitations apply.

Please complete this form using BLACK INK and print well within the boxes in CAPITAL LETTERS. Start at the left of each answer space and leave a gap between words.

#### PART A - PERSONAL DETAILS (ALL FIELDS ARE MANDATORY)

1 INSURED DETAILS						
Existing account number (if known)  Date of birth (Maximum entry age is 54)						
0 6 5 dd/mm/yyyy						
Title Gender						
Mr Mrs Miss Ms Other Male Female						
Given name(s)						
Surname						
Postal address						
Unit Street number PO Box Street name						
Suburb State Postcode						
Country Email						
Name of employer						
Name of former fund or life insurance company						
Former fund member number or policy number Former fund USI (if known)						
Former fund email						

Please note: You need to complete a separate transfer of insurance cover form for each policy you are transferring. Please note: Total cover that may be rolled over is limited to \$1.5 million for death and TPD (includes existing cover) and \$10,000 per month for SCI.

# 1 INSURED DETAILS (CONTINUED)

1	What occupation do you currently work in? Please note: If you are employed for less than 15 hours per week, or ur	nemploy	ed, you	will	only b	e eligi	ble to	tra	nsfer d	leath
	cover into FirstChoice Employer Super.  Main occupation Industry			Self-employed?			Н	Hours per week?		
					No Yes				•	
					No [		es [	ĪĪ		
	Permanent part-time Casual¹ Unemployed¹ Co	ontracto	or 🗌	Con		end da	Г	(d	d/mm	/уууу)
	Annual salary (including average bonus for last three years) \$  Please select the income producing duties of your main occupation and duty per week. Note: The list below represents the physical nature of duty  Nature of duty		•			_			lescrip	tions. ime
	Administrative/Clerical (eg filing, computer work, office duties, etc)									%
	Light manual work only (eg driving with deliveries, lifting under 5kg, et	tc)						%		
	Supervisor of manual work (not actual performance)							%		
	Caring for dependants (only for TPD and if occupation is 'home duties	s')								%
Manual work (eg cleaning, lifting over 5kg, carpentry, plumbing, etc)									%	
	Flying (other than as a fare-paying passenger) or fly-in fly-out rotation of									%
Truck driving greater than a distance of 800km from base; working above 15 metres; working underground; working at sea or handling explosives						10	% ***			
	Total $\Lambda$ RT B – PERSONAL STATEMENT AND CONFIRMATION OF REQUIR									0%
_	<ul> <li>FirstChoice Employer Super of my successful application.</li> <li>c I will not be transferring the cover under my former fund to any other fund or insurance policy.</li> <li>d I will not effect a continuation option, or subsequently reinstate cover or any other division, section or category of the former fund or previously fund or insurance policy where such reinstatement of cover is any our answered 'No' to question 1, you will not be eligible for a transfer of in</li> </ul>	er withir ous life vailable	the forminsurance to me.	mer ce co	fund, ompai	previo	ous po within	olicy I No		Yes
_	gible to make a claim for this portion of cover. • following question only needs to be answered if you're applying to trans	fer cove	r from a	diff	erent	suner	annıı:	atior	fund	
2	If you are transferring insurance cover from an existing superannuation do you have an account balance in the superannuation fund providing t	n fund ("	former f	und'	),		aimuc	No		Yes
ins	ou answered 'Yes' to question 2, you need to transfer your entire balance urance in FirstChoice Employer Super and will not be eligible to make a confirm that my current level and type of cover under the former fund	e; otherv claim fo	vise, you r this po	will ortion	not b	e eligi ver.		or a t	ransfe	er of
3	Has this c	over be	en in pla	ace	IIICIII	WISH	to tia	11310	113 03	ionows.
	,	least 12	2 months	s?³						er started
	a Death cover <sup>2</sup>	No 🖳	Yes	4			L	do	d/mm	/уууу
	b TPD cover <sup>1,2</sup>	No 🔲	Yes	$\exists$				do	d/mm	/уууу
	c SCI cover <sup>1, 2</sup>	No 🔲	Yes					do	d/mm	/уууу
	SCI waiting period, e.g. 30 days, 60 days, 90 days									
	SCI benefit period, e.g. two years, five years, to age 60, to age 65 <b>Please note:</b> TPD cover amount cannot exceed the death cover amount of up to 15% allowance for super contributions) of your total income. I understand that my cover, once accepted, will be subject to the terms insurance arrangements.									

- 1 You will not be eligible to transfer TPD cover to FirstChoice Employer Super if you are employed for less than 15 hours per week or unemployed. You will not be eligible to transfer SCI cover to FirstChoice Employer Super if you are a casual employee or unemployed.
- Please note: Total cover that may be rolled over is limited to \$1.5 million for death and TPD (includes existing cover) and \$10,000 per month for SCI.
- 3 If your current cover has not been in place for at least 12 months, you will not be eligible to transfer insurance cover into FirstChoice Employer Super.

P	ART B – PERSONAL STATEMENT AND CONFIRMATION OF REQUIREMENTS (CONTINUED) (ALL QUESTION	NS ARE MAN	NDATORY)		
4	Due to injury, illness or impairment:				
	a Are you unable to work 35 hours per week?	No	Yes		
	b Have you had your duties or workplace modified in the last two years and have you not resumed your pre-modified duties?	No	Yes		
5	c Are you working in a role or occupation that has been designed or chosen to suit your needs? Have you been paid, or are you eligible to be paid, or have you lodged or are you going to lodge a claim for terminal illness or disability from a superannuation fund, life insurance company or any State	No L	Yes		
6	or Federal Government body, such as Workers' Compensation, Social Security, Veterans' Affairs or a motor accident scheme?  In the last 12 months, have you been advised to undergo treatment or to take medication prescribed by	No	Yes		
	a medical practitioner that was intended to last for three months or longer (excluding the contraceptive pill, hormone replacements, inhaled asthma medication or cold, flu or hayfever medication)?	No	Yes		
_	Have you had any application for death, TPD or SCI cover declined? you answered 'Yes' to any of the questions 4 through to 7, you will not be eligible for a transfer of insurance FirstChoice Employer Super.	No	Yes		
8	Is your cover under the former fund or previous policy subject to any premium loadings and/or exclusions,				
•	including but not limited to pre-existing condition exclusions, or restrictions in regard to medical or other conditions?	No	Yes		
	If 'Yes', please provide details of the premium loadings, exclusions or restrictions, including a copy of the advice you received from the insurer, former fund or previous policy advising you of the acceptance of your cover subject to these additional terms.				
9	Additional requirements				
	The telephone underwriting facility may reduce the need for follow-up information and medical reports, resulting in faster completion. I permit the insurer (AIA Australia) to call me (the life to be insured) to clarify or gain further information regarding any matter pertaining to the assessment and processing of this application. I understand that the call will form part of my Duty to take reasonable care as described in Part D.				
	No Yes If 'Yes', I am contactable on (phone) between the hours of	f			
	(note they must be us	ual husine	ss hours)		

## PART C – PRIVACY

In completing this form you may be providing AIA Australia Limited with personal and sensitive information. The collection and management of this information must be handled, collected, used and disclosed in accordance with the Privacy Act 1988 (Cth) and the AIA Australia Group Privacy Policy as updated from time to time (AIA Australia Privacy Policy). For more information about the AIA Australia Privacy Policy (including notification) please refer to aia.com.au or contact 1800 333 613 to request a copy.

#### **ACKNOWLEDGEMENT**

I acknowledge that:

- if I do not fully complete, sign and date this application, I will not be eligible to transfer my existing cover to FirstChoice Employer Super, and
- if the insurer accepts my application, my existing amount of cover as at the transfer date under my former fund or previous policy will be replaced by the equivalent amount of agreed fixed cover, and
- if the insurer has accepted my application, my cover will generally commence in FirstChoice Employer Super on the date my transfer of superannuation benefits is completed by the former fund, subject to cancellation of my existing cover as outlined in Part B, and
- FirstChoice Employer Super and the insurer may undertake appropriate enquiry and investigation to verify the answers I have provided, and
- FirstChoice Employer Super and the insurer may investigate
  whether any restrictions that may have applied within the
  terms of the policy document were applicable to the type
  and/or level of cover stated on the up-to-date statement
  from the former fund or previous policy, and
- I agree to provide FirstChoice Employer Super or the insurer with access to the health evidence I provided to my previous insurer in my application for cover, and any non-disclosure to the previous insurer may be acted upon by FirstChoice Employer Super or the insurer, and
- should it become apparent to FirstChoice Employer Super or the insurer that I have not undertaken the requirements that I confirmed in Part B above, then any insured benefit that may be payable to me or my estate or my beneficiaries from FirstChoice Employer Super may be reduced by the insured amount paid or payable from my former fund or previous policy, an associated section or division of the former fund, or other fund, or any policy issued under any option I exercised, as a consequence of my failure to abide by these conditions; this reduction in benefit will, however, be limited to the extent that my benefit from FirstChoice Employer Super is no less than I would have been eligible to receive under the terms of the policy between FirstChoice Employer Super and the insurer had I not applied for a transfer of cover and
- I understand that my cover, if accepted, will be subject to the terms and conditions and premiums of FirstChoice Employer Super insurance arrangements, as described in the current PDS, and
- I have received and read the current PDS explaining the terms and conditions and premiums that will apply to me under the FirstChoice Employer Super insurance arrangements, and
- I acknowledge Part C and that AIA will handle, collect, use and disclose my personal and sensitive information provided in this form in accordance with the privacy law, and
- I elect to hold insurance cover (as specified in this form) through my superannuation account even if I am under the age of 25 or my account balance is less than \$6,000.

#### Duty to take reasonable care

#### About this application

The life insurance policy being applied for with this application is a consumer insurance contract within the meaning of the *Insurance Contracts Act 1984* (Cth). When you apply for life insurance, we conduct a process called underwriting. It's how we decide whether we can cover you, and if so, on what terms and at what cost.

We will ask questions we need to know the answers to. These will be about your personal circumstances, such as your health and medical history, occupation, income, lifestyle, pastimes, and current and past insurance. The information you give us in response to our questions is vital to our decision.

#### The duty to take reasonable care

When applying for insurance, there is a legal duty to take reasonable care not to make a misrepresentation to the insurer before the contract of insurance is entered into.

A misrepresentation is a false answer, an answer that is only partially true, or an answer which does not fairly reflect the truth.

This duty applies to a new contract of insurance and also applies when extending or making changes to existing insurance, and reinstating insurance.

## If you do not meet your duty

If you do not meet your legal duty, this can have serious impacts on your insurance. There are different remedies that may be available to us. These are set out in the *Insurance Contracts Act* 1984 (Cth). These are intended to put us in the position we would have been in if the duty had been met.

Your cover could be avoided (treated as if it never existed), or its terms may be varied. This may also result in a claim being declined or a benefit being reduced.

Please note that there may be circumstances where we later investigate whether the information given to us was true. For example, we may do this when a claim is made.

Before we exercise any of these remedies, we will explain our reasons and what you can do if you disagree.

#### Guidance for answering our questions

You are responsible for the information provided to us. When answering our questions, please:

- Think carefully about each question before you answer. If you are unsure of the meaning of any question, please ask us before you respond.
- Answer every question.
- Answer truthfully, accurately and completely. If you are unsure about whether you should include information, please include it.
- Review your application carefully before it is submitted. If someone else helped prepare your application (for example, your adviser), please check every answer (and if necessary, make any corrections) before the application is submitted.

# PART D - DUTY TO TAKE REASONABLE CARE (CONTINUED)

## Changes before your cover starts

Before your cover starts, we may ask about any changes that mean you would now answer our questions differently. As any changes might require further assessment or investigation, it could save time if you let us know about any changes when they happen.

## If you need help

It's important that you understand this information and the questions we ask. Ask us or a person you trust, such as your adviser for help if you have difficulty understanding the process of buying insurance or answering our questions.

If you're having difficulty due to a disability, understanding English or for any other reason, we're here to help. If you want, you can have a support person you trust with you.

## Notifying the insurer

If, after the cover starts, you think you may not have met your duty, please contact us immediately and we'll let you know whether it has any impact on the cover.

Original signature of the person to be insured	Print name
Date signed  dd/mm/yyyy	
Please send the completed form to: Colonial	First State, Reply Paid 27, Sydney NSW 2001
Please ensure that you attach a copy of the most recent stateme on page 22 of the FirstChoice Employer Super Insurance booklet funds until you have received confirmation in writing that your re	). Do not cancel your existing insurance cover or transfer any
ADVISER USE ONLY	
Are you submitting any life insurance applications for this custom	er through AIA Australia? No Yes
Product name	Proposal/Policy number
Adviser name	Dealer/Adviser stamp (please use black ink only)
Contact number Dealer ID Adviser ID	
	An address listed here may be used for adviser correspondence relating to the assessment of this application.